



AMALGAMATED TRANSIT UNION LOCAL 587

2815 Second Ave., Suite 230
Seattle, Washington 98121
FAX (206) 448-4482
Telephone (206) 448-8588
1-800-847-4696

AFFILIATED WITH
AFL-CIO

WASHINGTON STATE
LABOR COUNCIL

KING COUNTY
LABOR COUNCIL

OLYMPIC
LABOR COUNCIL

NORTHWEST JOINT
CONFERENCE BOARD

AMALGAMATED
TRANSIT UNION
LEGISLATIVE COUNCIL

Grievance

Please refer to the instructions on the back of this form before completing your grievance.

Name _____	ID# _____
Address _____	
City _____	Zip _____
Home Phone # _____	Worksite _____
	(Location)

Receipt Acknowledged

Contract Article(s) Cited: Including but not limited to; Preamble
 Article(s) _____
 Section(s) _____
 Page(s) _____
 And all other relevant contract Articles/Sections

Other violations (check if applicable)

Past Practice

Company Policy

Date of act or knowledge of act being grieved: Month _____ Day _____ Year _____

Briefly describe the act or event being grieved below.

Remedy Sought:

opeiu8aflcio

Union Representative

Member's Signature

Instructions

- 1) Please print. Use black ink.
- 2) Fill out all sections. Your grievance must include:
 - a) The date of the occurrence being grieved,
 - b) The act or event being grieved,
 - c) The contract provision(s) violated, and the solution sought.
- 3) It is recommended that you see a Union Representative (Steward or Officer) before filing your grievance. If no Union Representative is available or you have questions, call the union office at (206) 448-8588.
- 4) You must submit your grievance in person to management within 15 days of the act or knowledge of the act being grieved.
- 5) After management has acknowledged receipt, request 2 copies: one for yourself and one for the Union office. Send the second copy to the Union office as soon as possible.
- 6) In the event your grievance is denied at first step immediately forward the following documents to the Union Office:
 - a) Copy of the grievance.
 - b) Copy of the grievance hearing report.
 - c) Copies of all relevant documents pertaining to your grievance.